

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 21<sup>st</sup> February 2023 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

*MJStrand*

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council

16<sup>th</sup> February 2023

**104/22/23 To receive & approve apologies for absence** (LGA 1972, s.85).

**105/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum (Standing Orders section 3 (u)).

**106/22/23 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**107/22/23 To Approve the Minutes of the Meeting held on 18<sup>th</sup> January 2023**

**108/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
- Bank account signatories – Unity Trust Bank.
  - Recreation ground hedgerow – cut back carried out 25<sup>th</sup> & 26<sup>th</sup> January.
  - Streetlights PC10 and PC21 – reported as faulty.

**109/22/23 The Ellesmere Centre**

- (a) Ellesmere Centre Report.  
(b) To consider post and rail fencing to replace temporary fencing between the MUGA and car park.

**110/22/23 District & County Councillors' Reports**

**111/22/23 Finance - to approve accounts for payment:**

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Feb 23	BACs	£365.82	
(2)	Clerk's expenses Jan-Feb 23	BACs	£50.62	
(3)	Opus Energy (street lighting) – Dec 22	DDR	£46.26	£44.06
(4)	RH Landscapes – hedgerow	BACs	£1164.00	£970.00
(5)	The Ellesmere Centre – room hire (Jan 23)	BACs	£30.00	£25.00
(6)	Cambs ACRE subscription	BACs	£60.00	
(7)	TBM – domain name renewal	BACs	£37.20	£31.00
(8)	Safety Signs – dog foul x 2	BACs	£30.44	£21.42
	<b>Total payments for the month:</b>		<b>£1,784.34</b>	

- (b) Proposal to move funds from the Cambridge Building Society to Unity Trust Bank, and to close Cambridge Building Society accounts.

**112/22/23 Administration**

- (a) To consider quotation from TBM for laptop and software - £739.00-£745.00 +VAT (including decommissioning of old laptop and advice on resale value).

**113/22/23 Planning**

- (a) To receive planning application decisions and tree works: - none.

- (b) To consider planning applications received –
- 23/00139/FUL Aislabie Stud, Ley Road – proposed sub-division of existing dwelling element from no. 1 dwelling to 2 no. apartments.

**114/22/23 Community Matters/General Maintenance**

- (a) Handyman – update.
- (b) Public Rights of Way – chippings.
- (c) HM King Charles III Coronation – response from Dullingham Parish Council re: working party.
- (d) Flag Flying days – Cllr France.
- (e) Asset inspections (Cllr Bell).
- (f) Annual play area inspections, cost £150.00 +VAT, and to consider purchase of weekly checklist template, cost £60.00 +VAT.
- (g) To consider sending correspondence to Sanctuary Housing regarding the Warden’s house as it has been unoccupied since 2014.
- (h) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**115/22/23 Date of Next Meeting & Matters for Future Consideration**